JMC
JORDAN MANAGEMENT COMPANY

Application Check List

Address Interested in Renting: _____

☐ ***Application for each adult 18 years of age or older who is going to reside at the home:*** Complete and sign the application form – one for each adult. An incomplete application will be denied.

☐ ***$35.00 Application Fee for each adult applicant:*** Costs to cover credit report, eviction court records, verification of landlord references. (Note: Married couples with the same last name may submit one application with one $35.00 application fee unless credit report clarification is required).

☐ ***Things you should know:*** This form should be reviewed, <u>signed</u> and dated.

☐ ***Payroll check stubs for two pay periods:*** Please attach a <u>copy</u> to the application for each employed adult.

☐ ***Check Stubs:*** Attach a <u>copy</u> of General Assistance or AFDC check stubs and a copy of the payment history from AFDC if applicable.

☐ ***Social Security Income or SSI Income:*** Attach a <u>copy</u> of bank statements that show that you receive this income or a <u>copy</u> of a current letter from Social Security that verified the income, for each adult who receives it. Some applicants may receive a check with a "stub" directly from SSS or SSI. If so, please attach a <u>copy.</u>

☐ ***Driver's License or State ID card:*** Attach a <u>copy</u> of a current driver's license or State ID card for each adult.

☐ ***Social Security Card:*** Attach a <u>copy</u> of a Social Security card for each adult.

☐ ***INS Picture ID Card:*** Attach a <u>copy</u> of an INS ID card for each applicant.

☐ ***How did you hear about us?*** Check all that apply
For Rent Sign _____   Craig's List ____
Friend/Neighbor _____   Other (explain)_____

1624 Santa Clara Drive, Suite 250, Roseville, CA 95661 | (916) 254-5920 Fax (916) 632-9535